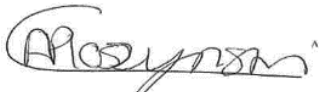


## DECISIONS DELEGATED TO OFFICERS

|                                  |   |
|----------------------------------|---|
| <b>Decision title:</b>           | Award of a contract for consultancy services to support the Central Oxfordshire Movement & Place Framework  |
| <b>Decision date:</b>            | 10 June 2024  |
| <b>Source of delegation:</b>     | This decision was delegated to officers under Part 4.4 of the Council's Constitution: All executive functions except the ones in Part 4.5 and 4.6 are delegated to the officers in the senior management structure.   |
| <b>What decision was made?</b>   | To award a contract with a value of £22,880 to Phil Jones Associates (PJA) to provide public realm support for the Central Oxfordshire Movement and Place Framework (COMPF).  |
| <b>Purpose:</b>                  | <p>The decision enables the appointment of a specialist consultant to provide technical and strategic advice for the COMPF and the provision of ongoing support to the City and County councils in the form of strategic advice and specialist recommendations, addressing key issues affecting the potential success of the COMPF.</p> <p>The decision to award the contract to PJA was reached following a competitive procurement process where bids were invited and received from 3 consultancies. PJA was the successful supplier based on cost and quality following a procurement process undertaken in accordance with the Council's Constitution.</p> |
| <b>Reasons:</b>                  | The commission is required to support the work of the joint city-county COMPF team.   |
| <b>Decision made by:</b>         | Carolyn Ploszynski, Head of Regeneration & Economy  |
| <b>Other options considered:</b> | Appointing a different supplier – after evaluation by officers, the other bids received did not offer as good quality and value for money for the council.  |
| <b>Documents considered:</b>     | Request for Quote for COMPF Public Realm Support  |
| <b>Key or Not Key:</b>           | Not Key   |

|  |   |
|--|---|
| <b>Wards significantly affected:</b>   | None  |
| <b>Declared conflict of interest:</b>  | None  |
| <b>This form was completed by:</b><br><b>Name &amp; title:</b><br><b>Date:</b> | Sahar-Fatema Mohamedali<br>Principal Regeneration and Placemaking Officer<br>10 June 2024 |

### Approval checklist

| <i><b>Approver</b></i> | <i><b>Name and job title</b></i>  | <i><b>Date</b></i> |
|------------------------|---|--------------------|
| <b>Decision maker</b>  | Carolyn Ploszynski, Head of Regeneration & Economy<br><br> | 10 June 2024       |

### Consultee checklist

| <i><b>Consultees</b></i> | <i><b>Name and job title</b></i>   | <i><b>Date</b></i> |
|--------------------------|--|--------------------|
| <b>Senior officer</b>    | Ted Maxwell, Economy, City Centre and Green Transport Lead   | 10 June 2024       |
| <b>Cabinet Member</b>    | Councillor Louise Upton<br>Cabinet Member for Planning<br><br>Councillor Anna Railton<br>Cabinet Member for Zero Carbon Oxford | 10 June 2024       |